

**Draft Pending Committee Approval  
Policy Committee Meeting  
Thursday, April 21, 2016  
T/E Administrative Offices, Room 200  
7:00 p.m.**

**Board Committee Members:** Kevin Buraks, Chair; Todd Kantorczyk, Kate Murphy, Ed Sweeney  
**Other Board Members:** Doug Carlson, Michele Burger, Virginia Lastner  
**T/E School District Representatives:** Rich Gusick, Ken Roos, Art McDonnell, Mike Szymendera, and Mark Cataldi

**Community Members:** Jerry Henige, Theodore Horvath, Doug Anestad

**Approval of Minutes:** The minutes of the March 17, 2016 meeting were approved.

**Public Comment**

Theodore Horvath commented on Policy and Regulation 8060 Security of District Facilities relating to the track area at Valley Forge Middle School.

Doug Anestad commented on Policy and Regulation 8060 Security of District Facilities.

Doug Anestad commented on Policy and Regulation 6194 District Issued Laptops.

Jerry Henige commented on Policy 9140 Board Committees.

Doug Anestad commented on Policy 9140 Board Committees.

**Review of Policies for 2<sup>nd</sup> Reading**

After review and discussion, it was recommended that the following Policy be sent to the Board of School Directors for a second reading at their meeting on April 25, 2016.

**Policy 7100: Gifts and Bequests to the District**

Revisions to this Policy include the District not accepting memorials paying tribute to deceased community members. Research in the field of mental health indicates that memorials may not serve in the best interest of students who are reminded of the death. The Board will acknowledge gifts and monetary contributions to the general fund with a statement identifying the donor or person in whose name the donation was made at a public Board meeting.

**Information**

None

**Follow Up from Previous Policy Committee Meeting**

**Regulation 5402: Student Wellness and Nutrition**

This Regulation was brought back to the committee with revisions based upon the Policy Committee meeting on March 17, 2016. The Policy Committee made revisions to Regulation 5402 for the elementary schools only. For the elementary schools, no food of any kind is permitted to be shared during the school day with other students either by other students, teachers or other staff, or other persons in connection with recognition of birthdays, holidays, or celebrations. The sharing of homemade foods is still prohibited in all schools. Feedback from the building principals denoted that snack time was felt to be essential for students, especially for those with later lunch times. Students may still bring in an individual snack that cannot be shared with other students. The middle school principals indicated that the current procedures and precautions for students with students with allergies are working well.

### **Policy and Regulation 8060: Security of District Facilities**

A change in the Policy title was made to match with the title of the Regulation. Revisions to this Policy and Regulation focused on unauthorized use of District facilities by non-District personnel during the school day. This topic originated from a community member and was included in the safety and security consultant's report recommending that the District adopt a policy and procedures restricting the use of school tracks, courts, etc. during school hours. Discussion was held on the implementation of the Policy, signage at designated locations indicating times of unauthorized use, and communication to the community once the Policy is adopted. This Policy will be sent to the Board of School Directors for a first reading at their meeting on April 25, 2016. The Regulation will be discussed at the next meeting.

### **Policies and Regulations for Review and Discussion**

#### **Policy and Regulation 6194 District Issued Laptops**

This new Policy and new Regulation were introduced in connection with the Board approved one-to-one laptop initiative that will begin in the 2016-2017 school year. The Policy incorporates the components of communication to students and parents/guardians, terms and conditions of use, guidelines for establishing regulations, and sanctions for noncompliance. The Regulation includes an Agreement for Laptop Use that must be signed by students and parents/guardians, as well as an attachment on Best Practices for Laptop Use. This Policy will be sent to the Board of School Directors for a first reading at their meeting on April 25, 2016.

#### **Policy 9140: Board Committees**

The function, appointment and membership of Board Committees are covered in this Policy. The President appoints committee members to the designated committees. Ad hoc committees are established as needed. Where practical, committee chairpersons and membership should rotate among Board members. Standing committee meetings are open to the public and community members may address the committee. Discussion was held regarding community members serving on standing committees, as well as rotating membership of Board members on standing committees. Board members who serve on the Policy Committee, other Board members, and community members shared thoughts on these topics. The Policy Committee decided not to pursue having community members serve on standing committees. Community members have multiple opportunities through public comment to provide input during the standing committee meetings, thus allowing for an equal voice for each community member. The current Policy already addresses the concept of rotating chairpersons and membership, so no further changes were recommended. This Policy will be brought back to the Policy Committee meeting on May 19, 2016 to discuss more explicit wording that specifies the appointment of committee chairpersons is made by the Board President.

#### **Policy 6133: Writing Across the Curriculum**

This Policy was recommended to be repealed as writing is directly covered in the curriculum standards. This Policy will be sent to the Board of School Directors for a first reading at their meeting on April 25, 2016.

The following policies and regulations were scheduled for discussion, but were deferred to the next Policy Committee meeting on May 19, 2016.

#### **Policy and Regulation 5120: Care of School Property Issued to Students**

#### **Policy and Regulation 4223: Military Leave**

#### **Policy 4520: Tutoring for a Fee**

#### **Policy and Regulation 6153: Classroom Field Trips**

### **Adjournment**

The meeting adjourned at 9:52 PM.

5/6/2016

**Future Meetings**

Future Policy Committee Meetings are scheduled for 7:00 p.m. on May 19, 2016 and June 9, 2016. Please visit the District website at [www.tesd.net](http://www.tesd.net) for updated information on Board committee meeting dates, times, locations and agendas. All meetings are held at the Tredyffrin/Easttown Administration Offices, 740 West Valley Road, Suite 1700, in Room 200.

**2016 Policy Committee Goals:**

1. To identify and examine critical issues facing the District from a Policy perspective.
2. To review existing Policies and develop new Policies in response to legal requirements administrative recommendations, Board priorities, community input and external issues.
3. To communicate Policy revisions or new Policies to stakeholders via webpage postings, email messages, and oral reports at Board meetings.
4. To continue with a cyclical review of Board policies in determining if policies should be revised, updated or repealed.